



Mileage Reimbursement Policy

If certain IRS guidelines are met, AHR may reimburse (tax free) the pharmacist a cents per mile rate (up to the IRS limit) for use of their personal automobile while on temporary assignments.

Overnight Travel Assignments

When the pharmacist is traveling away from home and overnight, mileage to and from the assignment housing, as well as daily transportation from the temporary housing to the worksite(s) may be paid under the following circumstances:

- The pharmacist must have a tax home and complete the “Tax Home Representation” form.
- The assignment must not be within typical commuting distance of the traveler’s tax home, and the pharmacist must stay overnight in the area of the worksite.
- The assignment cannot be expected to last more than one year including extensions.

Non-Local Commuting Assignments

If the pharmacist is commuting a long distance to a temporary assignment (but not overnight) reimbursement for the daily round-trip mileage may be paid if the following criteria are met:

- The temporary assignment may not be expected to last more than one year including extensions, and
- The temporary assignment location must not be within the general metropolitan area (generally > 35 miles) where the pharmacist lives and normally works.